**Memorandum of Understanding**

This Memorandum of Understanding (MOU) is between Orienteering Queensland and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(from here on referred to as ‘the school’.)

**Purpose**

The purpose of the MOU is the facilitation of:

• Up-to-date orienteering map of the school

• Use by the school of maps offered by Orienteering Queensland

**Recitals**

The school provides education services to students according to xxxx (charter? / mission?).

Orienteering Queensland Inc is a sporting organisation that exists to promote, organise and control

the sport of orienteering in Queensland.

**Specific Opportunities**

Orienteering Queensland will work with the school to provide the most up-to-date, appropriate maps of sites according to the needs of the school.

**Map Production or Update**

1. Both parties must be agreeable to map production or update.

2. OQ represents a range of local clubs. Any arrangements to use the school campus and its map need to be made in consultation between the relevant local Orienteering clubs and the school.

3. The school will provide reasonable access to OQ mappers to facilitate

survey, and mappers will comply with all school safety and access requirements as directed.

4. The OQ club or mapper would produce an updated orienteering map at an agreed scale

with standard magnetic north orientation.

**OQ Event Access**

1. Both parties must be agreeable to the event dates proposed by OQ.

2. The school would allow one day per calendar year free access to OQ or an OQ affiliated club acting on behalf of OQ, for the conduct of an orienteering event.

3. OQ would comply with the school rules for use of the grounds, noting that access is being provided free of charge.

4. The school would allow reasonable site access by course organisers for course preparation prior to the event.

6. OQ should consider providing entry to these events, and courses suitable for members of the school community.

**The School’s use of OQ maps**

1. On request OQ will supply an electronic PDF copy of the requested map to the school.

The school understands that possession of a map of an area does not confer right of use – the school takes responsibility for the appropriate applications to the property owner / custodian, and for compliance to terms and conditions imposed by the permission agreement with the owner / custodian.

**Revocation**

This MOU may be cancelled by either party, with cancellation taking effect three months from the date of formal notification.

If the school revokes the MOU, it shall reimburse OQ any rebate monies granted by OQ.

**Contacts**

A MOU requires that there be active management of the opportunities and of the relationship for the purpose to be met.

The following people will be responsible for the active management on behalf of their organisation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organisation** | **Contact name** | **Appointment** | **Contact phone** | **Email** |
| Orienteering Queensland | Gordon Bossley | Junior Development Officer | 0412 776 876 |  juniordevelopment@oq.asn.au |
| Orienteering Queensland | Vacant Role | Mapping Officer |  |  |

Signed on behalf of…

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Orienteering Queensland / Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_