

Renewing Family Group Membership in Eventor

(For states that use Family Membership at the Club and State level)

* Go to the Australian Eventor Site: <http://eventor.orienteering.asn.au>

* Follow the numbered guide



The screenshot shows the Eventor login interface. On the left is a sidebar with a 'Log in' button (callout 1), a 'Create user account' button, and links for 'Event calendar' and 'Press results'. The main content area has a 'Log in' heading and instructions. It features two login options: 'I'm logging in with my social network account' (with Facebook and Google+ icons) and 'I'm logging in with my personal Eventor user name and password'. The second option includes fields for 'Username' and 'Password' (callout 2), a 'Remember me' checkbox, and a 'Log in' button (callout 3). A 'I have forgotten my login details' link is also present. A speech bubble callout points to the 'I have forgotten my login details' link with the text 'Click if you have forgotten your login details'.

The screenshot shows the 'Memberships: Charles Windsor' page. The user is logged in as Charles Windsor. The page has a sidebar with 'My pages' (callout 4), 'My memberships' (callout 5), and 'My events'. The main content area shows membership options: 'Apply for membership' and 'Manage memberships for another person'. Below is a table for the year 2015 with columns for Organisation, Membership type, Applied, Approved, and Membership fee. The table lists two memberships for 'Wellington Ranges Orienteering Club'. The second membership has a 'Renew' button (callout 6) and a tooltip showing the names 'Charles Windsor, Diana Windsor, Harry Windsor, William Windsor'.

Organisation	Membership type	Applied	Approved	Membership fee	
Orienteering Tasmania	Family	14/11/2015	14/11/2015	0 AUD	Receipt
Wellington Ranges Orienteering Club	Family	14/11/2015	14/11/2015	125 AUD	Receipt Renew

Welcome Charles Windsor
Wellington Ranges Orien
Log out

- Event calendar
- My pages
 - Edit profile
 - My memberships
 - My events
- Club
- Press results

Select membership type

Charles Windsor

Membership in Wellington Ranges Orienteering Club

- Adult (21 years and older)
- Concession (all ages)
- Family (unlimited x 21 years and older, unlimited x 20 years and younger)

[new group]

I'm a full-time student holding a valid student ID

- Other persons to include in the membership
- | | |
|---|---|
| <input checked="" type="checkbox"/> Diana Windsor | <input type="checkbox"/> Full-time student holding a valid student ID |
| <input checked="" type="checkbox"/> Harry Windsor | <input type="checkbox"/> Full-time student holding a valid student ID |
| <input checked="" type="checkbox"/> William Windsor | <input type="checkbox"/> Full-time student holding a valid student ID |

7 Check that your other family group members are listed for your club

Membership in Orienteering Tasmania

- Member (all ages)
- Family (unlimited x 21 years and older, unlimited x 20 years and younger)

[new group]

I'm a full-time student holding a valid student ID

- Other persons to include in the membership
- | | |
|---|---|
| <input checked="" type="checkbox"/> Diana Windsor | <input type="checkbox"/> Full-time student holding a valid student ID |
| <input checked="" type="checkbox"/> Harry Windsor | <input type="checkbox"/> Full-time student holding a valid student ID |
| <input checked="" type="checkbox"/> William Windsor | <input type="checkbox"/> Full-time student holding a valid student ID |

8 Check that your other family group members are listed for your state

Add/renew membership for another person

Organisation: Wellington Ranges Orienteering Club

Person: [select]

9 If you want to add in another member of your family group, select them and press 'Add person'

Add person

Customer details

First name * Charles

Last name * Windsor

Street address * Main Rd

City * Hobart

Postal code * 7000

State Tas

Country * Australia

Email * charles@the.palace.org

Phone number

10 Check that your details are correct

11 **Next** **Cancel**

Welcome Charles Windsor!
Wellington Ranges Orient
[Log out](#)

- Event calendar
- My pages
 - Edit profile
 - My memberships
 - My events
- Club

Confirm membership type choice

Charles Windsor

Wellington Ranges Orienteering Club
Family (unlimited x 21 years and older, unlimited x 20 years and younger) (125 AUD)
Group members: Charles Windsor, Diana Windsor, Harry Windsor, William Windsor

Orienteering Tasmania
Family (unlimited x 21 years and older, unlimited x 20 years and younger) (0 AUD)
Group members: Charles Windsor, Diana Windsor, Harry Windsor, William Windsor

Customer details
Charles Windsor
Main Rd
Hobart 7000
Tas
Australia
charles@the.palace.org

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[Previous](#) [Save](#) [Cancel](#)

Welcome Charles Windsor!
Wellington Ranges Orient
[Log out](#)

- Event calendar
- My pages
 - Edit profile
 - My memberships
 - My events
- Club

Membership: Select payment method

[Hide order](#)

Order information: Membership


Reference number
13187687

Product	Quantity	Price	Amount
Membership in Wellington Ranges Orienteering Club for year 2016 (Family)	1	125 AUD	125 AUD
Membership in Orienteering Tasmania for year 2016 (Family)	1	0 AUD	0 AUD
			125 AUD

Customer details
Charles Windsor
Main Rd
Hobart 7000
Tas
Australia
charles@the.palace.org

Pay by card at PayPal

Choose this option if you want to pay by credit card at PayPal's payment website.



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[Go to the payment page at PayPal](#)

14 Complete your payment in PayPal or by EFT

15 After Payment has been completed, check your receipt and memberships

Welcome Charles Windsor!
Wellington Ranges Oriens

[Log out](#)

- Event calendar
- My pages
 - Edit profile
 - My memberships
 - My events
- ▷ Club
 - Press results

Payment received

Payment for the membership fee with reference number 13187687 has been received.

[Receipt](#)

[My memberships](#)

- [Memberships for Diana Windsor](#)
- [Memberships for Harry Windsor](#)
- [Memberships for William Windsor](#)

* Contact your Eventor administrator if you require assistance