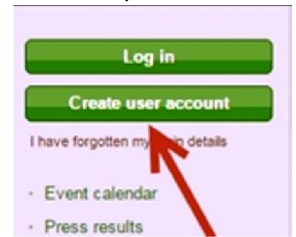


EVENTOR-EVENT ENTRY QUICK GUIDE

1) If you're a **non-member**, you must have a Username and Password set up for **each** of your family members to enter an event via Eventor. If you haven't, click on:



and follow the instructions to register them. There's a separate guide to assist.

If you're a **member** on Eventor, you'll already be set up. Login and click on the event you want to enter in the box to the right

Sat 15/6	OY6 - Middle Champs - Maidenwell	Ugly Gully Orienteers	Orienteering Queensland	0	club	M	11/6*	<input type="checkbox"/>
Sun 16/6	OY7 - Bush - teelah	Range Runners Orienteering Club	Orienteering Queensland	-	club	L		

Once the event is opened, you'll see an entry box.

2) Click on



3) The following screen will appear:-

Your Eventor registration will populate your name, club and SI card number if you registered one. This will be blank if you're hiring one for the event.

Choose SI hire here plus other available services

Choose your "class" (or course) from the drop down box.

This must be ticked to progress. Click "Save" if finished.

4) Click here to enter **another family member** or **multiple family members** before "Saving" your entry. They should show in a drop down box. Hold down the "control key" to select.

5) Their details then appear below yours. Check and complete all entry details at the same time then hit "Save" and continue to the payment options.
NOTE: If you're a non-member, you won't be able to use "multiple entry". You'll have to log in as each family member and enter **separately**.